



GENAZZANO ALUMNAE

**Combined Old Girls' Association (COGA)
Annual General Meeting
Sunday 19 October 2008
2,20pm
Hosted at Genazzano FCJ College, Conference Room, Ground Floor D'Houet
Building**

MINUTES

2pm Tour of Genazzano FCJ College

2.20pm AGM commenced

Meeting Chaired by Liz Gasparini

Welcome and Introduction – Liz Gasparini

Guest Speaker- Kim Downes

Fundraising in an increasingly tight economic environment

Kim spoke about matters including

- the importance of philanthropy;
- economic trends in the NFP sectors relevant to the education sector and charitable giving during a recession;
- Alumnae organisations sharing in the vision with the school, independent, professional alumnae associations with good business practices, supported by their respective school; and
- the three T's- time, taken and treasure. Being part of the association should feel good, and people should feel they are making a contribution to the community.

Item 1. Attendees

Name	Role	College/Alumnae	Phone	Email
Liz Gasparini	Acting President and Vice President	Genazzano Alumnae Inc.		lizgasparini@gmail.com ;
Lisa Kazalac	President	Genazzano Alumnae Inc		liskazalac@bigpond.com
Kim Downes	Director of Development	Genazzano FCJ College		Kim.downes@genazzano.vic.edu.au
Felicity	Alumnae	Genazzano FCJ		Please contact:



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Name	Role	College/Alumnae	Phone	Email
Costigan	Relations Manager	College		judy.reid@genazzano.vic.edu.au
Rosie Waite-Garrissons		St. Catherine's Old Girls Association	0439 348 002	agamss@bigpond.net.au
Meg Begg		St. Catherine's Old Girls Association	0412222621	megbe@optusnet.com.au
Marie Coulis	President	Presentation College, Past Pupils Association		mariecoulis@iprimis.com.au
Margot Hannan	Secretary	Presentation College, Past Pupils Association		margot_hannan@hotmail.com
Julia Hare	President	Old Grammarians Society, Melbourne Girls Grammar		juliahar@bigpond.net.au
Fay Nicholson	Secretary	Old Grammarians Society, Melbourne Girls Grammar		nicholsonrogerfay@bigpond.net.au
Alun Evans	Director of Fundraising and Community Relations	MGGS		Alun.evans@mggs.viic.edu.au
Wendy Fishley	President	PLC Old Collegians Association		fishley03unipro@mel.quick.com.au
Jen Markham	Assistant Treasurer	PLC Old Collegians Association		jrennick@optusnet.com.au
Suzanne Lees		Ivanhoe Girls Old Grammarians Association		sue.lees@iinet.net.au
Liz Taylor	Secretary	Ivanhoe Girls Old Grammarians Association		busymisslizzy50@bigpond.com IGOGA: igoga@lycos.com



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Name	Role	College/Alumnae	Phone	Email
Susan Doherty		Toorak College Old Girls Association		susie.doherty@hotmail.com
Jan Millar	Treasurer	Korowa AGS		millerfw@netscape.net.au
Margot Gibson		Korowa AGS		
Donna Doherty	President	Lowther Hall Old Grammarians		donna73@bigpond.net.au
Leanne Backwell	Community Relations Manager	Lowther Hall		Backwell1@bwtherhall.vic.edu.au
Sue Isles	Secretary	Lowther Hall Old Grammarians		sueisles@optusnet.com.au
Melissa Fookes		Strathcona		mjfoo2@student.monah.edu.au
Amy Gardner		Strathcona		a.gardner3@gmail.com
Elizabeth Chalmers	Community Relations Officer	Strathcona		echalmers@strathcona.vic.edu.au
Fay Coysh	Treasurer	Strathcona		fcoysh@bigpond.com
Sarah Rudd		Sacre Coeur		sarahcrudd@hotmail.com
Helen Barry		Sacre Coeur Alumnae Relations/Register	9885 4501	h.barry@sac.vic.edu.au
Sally Cooper		Firbank Grammar		vfdca@vicnet.net.au
Angela Minahan	Development Office	Firbank Grammar		a.minahan@firbank.vic.edu.au
Victoria Breidahl		Firbank Grammar		vbreidahl@yahoo.com



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Item 2. Apologies

St Leonard's
Mentone Grammar School
St Margaret's School

Item 3. Correspondence

No correspondence

Item 4. Minutes of the Previous Meeting

Amendment- Sally Cooper- Firbank Grammar

Meg Begg moved a motion that the Minutes be accepted
Julie Hare seconded this motion.

Item 5. Tennis and Golf Competitions

Tennis competition in **Feb/March 2009**

Action 1: School responsible for organising event it to email the details to Felicity Costigan

Action 2: Felicity to follow up with Jane Dauce

Action 3: Golf competition, Felicity Costigan to follow up with Cathy Gilbert.

Item 6. Relationships between Alumnae Committees and schools, comparison of structures.

Discussion

A number of questions were asked in this section of the meeting. Some participants requested that the questions be added to the minutes so they would be able to respond to them at a later stage. Here are some of the questions:

1. What corporate structure is your association set up under? E.g., is it incorporated, is it limited by shares etc.
2. Are you registered as a not for profit organisation?
3. Are you registered as tax exempt?
4. How do you fundraise for scholarships to make the funds raised tax deductible?
5. What structure do you use to offer your scholarships and bursaries?



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6. What type of relationship do you have with your college? Does this include a Development Office, if so, how does that relationship operate?
7. Does the college provide the alumnae with a staff member at the college? Who pays for this person, is it fully paid by the college, if so, does the alumnae organisation have any involvement with the reporting of that person etc. Is the salary split between the college and the alumnae organisation? If so, how is this arrangement managed?

Item 7. Fund raising and scholarships

Discussion

Some of the questions asked in this discussion were:

1. What events do alumnae engage in to fundraise?
2. How often do you fundraise in a calendar year?
3. Do you fundraise in conjunction with your college or do you fundraise alone?

Item 8. History Book

Discussion.

Firbank did a History book for their 100 year anniversary.

Could Firbank provide a summary of how they produced the history book (Lisa K from Genazzano is particularly interested as this idea is being floated for the Genazzano Alumnae 100 year anniversary in 2011).

Item 9. General Business

Next meeting and venues
2009 - Toorak College
2010 - MLC

Minutes of the previous meeting contains a list which includes venues right up to 2012.

Action 4 - Julia Hare to send to Felicity.
Action 5 - Felicity to send with these minutes.

There is a website for COGA, which is hosted by Ivanhoe OGA.
Action 6 - Ivanhoe OGA is to send link to Felicity which is to be distributed with minutes.



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Lowther Hall have kindly offered to be the Secretary of the COGA, a role which they used to undertake and are going to take up again. This will ensure, the COGA meet regularly and in the future joint events/networking/forums for idea sharing can be coordinated.

Thank you to Felicity Costigan for organising this meeting at such short notice.